

GOVERNMENT OF PAKISTAN
OFFICE OF THE
CONTROLLER GENERAL OF ACCOUNTS
CGA Complex, FBC Building, Sector G-5/2,
ISLAMABAD

Phone No. 051-9245519, Fax No. 051-9245518, Exchange: 051-9201322-5, Ext: 134

No. 470 /CGA/ESTT/PT/DEP-CADRE-Posts/IPC/2021 Date: 30.08.2024

To,

ALL FAOs

Subject:

CURRENT CHARGE APPOINTMENTS

The undersigned is directed to refer the subject cited above and to convey that the Competent Authority has directed to follow the prevailing rules/regulations/instructions while assigning the current charge to officers/officials to avoid complications at later stage. Instructions with references to prevailing rules are summarized below for your kind convenience.

2. Table in Para 6(2) - **Serial No.1.2 of ESTACODE-Edition 2021**, Civil Servants (Appointment, Promotion and Transfer) Rules, 1973, defines the appointing authorities competent to make Current Charge Appointments in CGA organization, as below;

TABLE

Sl. #	Current Charge Period	Basic Pay Scale of posts	Competent/Appointing Authority
1	2	3	4
	Initial period of three months	(i) BS-17 & 18 and equivalent posts in the offices specified in Section 6 of the Controller General of Accounts (Appointment, Functions and Powers) Ordinance, 2001 (XXIV of 2001). (ii) BS 1-16 or equivalent posts in the offices specified in Section 6 of the Controller General of Accounts (Appointment, Functions and Powers) Ordinance, 2001 (XXIV of 2001).	Controller General of Accounts (Officer(s) notified by Controller General of Accounts vide Notification No. 641/CGA/Admn-I/17-205/2013 dated 11-07-2024. (Annexure-I)
	Extension for another period of three months	As Above	As Above
	Extension beyond six months	As Above	With prior consultation of Finance Division before seeking orders of the competent authority as above

Conditions to Make Current Charge Appointment

ESTACODE-Edition 2021- Chapter-04, Serial No.5.9, (Guidelines for Appointment of Officers on Current Charge Against Higher Post and Payment of Additional Remuneration Therefor) read with **Serial No. 5.8** (Appointment of Officers on Current Charge Against Higher Posts and Payment of Additional Remuneration Therefor)

- i. The administrative instructions regarding current charge appointments contained in Establishment Division's O.M No. 1/21/76-AR-I/R-II dated 18-06-1980 read with O.M No. 1/21/76-AR-I/R-II dated 06-04-1982 read with O.M No. 1/17/2000- R-II dated 21-11-2000 on the subject provide that all appointments by promotion in higher posts are required to be made through regular selection process i.e. with the approval of CSB/DPC and the Authority competent to make appointment to the grades in which the vacancy exists.
- ii. However, in those cases where a vacancy in higher posts occurs for less than two months and it is considered impossible for good reasons to make arrangements for day-to-day work of that post to be carried on otherwise,
- iii. the duties of that post may be given temporarily with the approval of Authority competent to make appointments to the said posts, to the senior most officer in the cadre present at the place or in the organization where the vacancy may have occurred, if he is otherwise fit and eligible for promotion.
- iv. The above referred instructions also provide that the said arrangements should not be made for a period of less than one month and should not exceed three months.
- v. However, the arrangements can be extended with the approval of the Appointing Authority for another period of three months.
- vi. Extension beyond six months requires prior consultation with the Finance Division before seeking orders of the competent authority prescribed in rule 6 of the Civil Servants (Appointment, Promotion & Transfer) Rules, 1973.
- vii. Current charge arrangement is a temporary measure pending appointment of a person on regular basis in the prescribed manner
- viii. Proposal for regular appointment in the prescribed manner should be initiated at the earliest opportunity and current charge arrangement should not be considered as a justification for delay in filling the posts on regular basis in the prescribed manner.
- ix. Six months is considered a sufficiently long period for the purpose of filling of posts on regular basis and, therefore, there should, normally, be no occasion or necessity, for seeking extension of current charge arrangement beyond six months.

3. It has been observed that the said instructions are not being complied with in letter and spirit and the current charge arrangements are extended with a gap of couple of days for one reason or the other which amounts to deviation from the above-mentioned administrative instructions on the subject.

4 In view of the above, all Field Accounts Offices (FAOs) are advised to ensure that the administrative instructions regarding current charge arrangements as mentioned above are being complied with in letter and spirit.



(MUHAMMAD UMAR SIDDIQI)

Accounts Officer (Establishment)

Enclosed as above.

Copy to:

- 1) The Director (Admn), Local.
- 2) Webmaster